

The Historic 1894

105 OLIVE ST, TEXARKANA, AR 71854

VENUE RENTAL INFORMATION

TEXARKANA HISTORIC PROPERTIES

We're so excited you've chosen to inquire about our unique spaces! Explore Historic Downtown Texarkana and create timeless experiences!

Built in 1894, our historic building is home to some of the most unique event and venue spaces in Texarkana. Decorated with salvaged materials during renovation, The Historic 1894 brings a one-of-a-kind experience for any occasion.

R E N T A L C O S T	<u>VENUE</u>	<u>PRICE</u>
	1923 Banana Club	\$2100 (during regular business hours)
		\$1050 (outside regular business hours)
	Studio 71	\$1250
	The Gallery at 1894	\$750
	Studio 71 + The Gallery	\$1850
	Sitting Area on First Floor	\$100 (can be added to The Gallery or Studio 71)
	Exhibit Hall #1 or #2	\$150
	Exhibit Hall #3	\$175
	Table Cloths	\$25
	Napkins	\$2

Bar services can be provided at your request for an additional \$125 to set up a cash bar.

This includes the bartender & bar set-up with your choice of beer/wine/liquor options.

No outside alcohol beverages may be brought into any venue space.

Note:

The table and chairs from Studio 71 are not available for rent downstairs.

TEXARKANA HISTORIC PROPERTIES

We're so excited you've chosen to inquire about our unique spaces! Explore Historic Downtown Texarkana and create timeless experiences!

VENUE RENTAL AGREEMENT INFORMATION

TERMS & CONDITIONS OF RENTAL:

1. A non refundable deposit of half the rental fee is due at the time of booking.
2. The balance will need to be paid no later than 10 business days before the event.
If writing a check, you will need to pay the balance 30 days before the event.
3. The Renter shall have access to and use of the venue the day of the event for decorating during gallery hours. If additional time is needed, please obtain permission from the owner or staff.
4. Decorations are not allowed to be bung or attached to the ceiling, walls, or artwork, unless using blue non-stick residue tape (painter's tape).
5. Leftover food can only be left in the refrigerator with consent of the owner or staff of The Historic 1894 and The Gallery. If left, it will be disposed of as the owner/staff sees fit, & additional cleaning fees could apply.
6. Renter shall remove all personal property, trash (put in dumpster on Front Street), and all other items that were not present in the venue when Renter took control of it.
7. Renter will be liable for any physical damages, legal actions, and/or loss of reputation or business opportunities that Owner may incur as a consequence of the actions of Renter or any of Renter's guests while Renter is in control of the venue, and shall indemnify and hold harmless the Owner against any and all legal actions which may arise from Renter's use of the venue.
8. The Gallery can only be rented outside normal business hours.
9. All events in all event spaces, except 1923 Banana Club, must end before 11p.m.
10. Linens are available for additional fees.
11. Smoking is not allowed inside the building.
12. No outside alcoholic beverages may be brought into any venue. It is against federal law to provide alcoholic beverages to minors under 21. Guests may be asked to show identification if Renter uses Bar Services.

TEXARKANA HISTORIC PROPERTIES

We're so excited you've chosen to inquire about our unique spaces! Explore Historic Downtown Texarkana and create timeless experiences!

RENTAL AGREEMENT

DATE: _____ EVENT DATE: _____ TIMES: _____

RENTER NAME: _____

CELL: _____ EMAIL: _____

SPACE RENTING: _____

EVENT NAME: _____

TYPE OF EVENT: _____

OF GUESTS ATTENDING: _____ NAME OF CATERER: _____

☐ TABLES - # _____

☐ CHAIRS - # _____

☐ TABLE CLOTHS - # _____

☐ NAPKINS - # _____

FOR AN ADDITIONAL \$125 :

☐ BAR SERVICES (BARTENDER FEE, CASH BAR, YOUR CHOICE OF DRINKS)

BEER: _____ WINE: _____ LIQUOR: _____ MIXER: _____

BEER: _____ WINE: _____ LIQUOR: _____ MIXER: _____

BEER: _____ WINE: _____ LIQUOR: _____ MIXER: _____

RENTER AGREES TO THE ABOVE TERMS AND CONDITIONS.

SIGNATURE: _____ DATE: _____

NOTES: _____
